



**GOVERNMENT OF KERALA
FINANCE (BUDGET WING-F) DEPARTMENT**

CIRCULAR

No. 20/2020/FIN.

Dated, Thiruvananthapuram, 01/04/2020

Sub - Appropriation control measures-Introduction of new module in BAMS-
Instructions to CCOs-Reg:-
Ref - G.O. (P) No.49/74/Fin Dated Trivandrum, 1st March 1974

Paragraph 62 of the Kerala Budget Manual enjoins on the Chief Controlling Officers to distribute the appropriation among his subordinate controlling officers who in turn will distribute it among the disbursing officers. In the web-based application BAMS (Budget Allocation and Monitoring System), which facilitates the process of the distribution of appropriation, no option is provided now for the automated regulation of appropriation on monthly or quarterly basis in tune with the overall budget estimates sanctioned for the financial year. This permit the Controlling Officers to allocate the entire appropriation at one go to the lower levels without regulating the pace of periodical allocation in proportion to the total appropriation.

2. As part of promptly ensuring the budgetary discipline and to discourage the practice of bulk allocation which defeats the purpose of appropriation control, following instructions are issued for strict observance by the Controlling Officers.

- (i) The unit-wise allocation of maximum funds from the CCO to Self SCO/SCO in BAMS shall be limited to the 25% of the total budget provision in 2020-21 for the period of first quarter from 01.04.2020 to 30.06.2020.
- (ii) The exempted items such as Salaries, Wages, Pensions, Scholarships etc., shall continue to remain outside the purview of the above regulation.
- (iii) The Controlling Officer shall continue to ensure quarterly limits in allocation of funds as long as an automated processing is enabled in BAMS or further instructions are issued in this regard.

- (iv) As far as possible, the quarterly limits shall be applied to each and every unit. Internal rearranging, if necessary, can be made subject to limiting the maximum allocation of funds under all units of appropriation taken together to the 25% of the total budget provision of that CCO.
- (v) The non-salary items under Non-plan and non-salary items under Plan shall be taken separately for internal rearranging. i.e. internal rearranging between Non-plan and Plan is not permissible.
- (vi) The allocation received in excess of 25% limit for the quarter by the Self SCO/SCO or the DDO shall be surrendered back to the respective CCO or Self SCO/SCO, as the case may be, immediately upon its receipt unless such excess is sanctioned as part of internal re-arranging.

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To

The Principal Accountant General (A&E), Kerala, Thiruvananthapuram.
The Principal Accountant General (G&SSA), Kerala, Thiruvananthapuram.
The Accountant General (E&RSA), Kerala, Thiruvananthapuram.
The Additional Chief Secretaries/Principal Secretaries/Special Secretaries.
All Heads of Departments and Officers.
All District Collectors.
The Secretary, Kerala Public Service Commission, Thiruvananthapuram.
The Registrar, High Court of Kerala, Ernakulam.
The Registrar, Kerala LokAyukta, Thiruvananthapuram.
The Advocate General Kerala, Ernakulam.
The Secretary to Governor of Kerala.
All Officers of Government Secretariat of and above the rank of Under Secretary(including Law and Legislature Secretariat)
The Additional Secretary to Chief Secretary.
All Departments (all sections) of the Secretariat including Law and Legislature.
The Director of Treasuries, Thiruvananthapuram
The Director, Information & Public Relations Department.
The Nodal Officer, www.finance.kerala.gov.in.
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Accounts Officer