



National Pension System

[Guidelines for NPS Deduction in SPARK](#)

info.spark.gov.in

1st Step

Adminsistration->Code Masters->DDO

Apps | New Tab | datac | New Tab | https://mail-attachme... | SPARK- Service and P... | Malayalam Typing | ODT CONVERTOR | SPARK- Service and P... | ChartGo - Online Grap... | AppsGeyser / Dashbo...

Codes

Recruit. Method	Employ. Type	Course	District	Local Body	Office	Benefit	Deduction	Loans	Acquittance	Vacation Dept	Log Out		
Recruit. Type	Service Category	Country	Cadre Details	Taluk	Department	Section	Treasury	Punishment	DDO	Cityclass	Vacation Office	MainMenu	
Recruit. Source	Department Test	State	Village	Designation	Religion	Allowance	Bank Details	SDO	Bill Details	PF Types	TAN	LIC CODE	Office Type

DDO Details

Department	Finance Department	District	Thiruvananthapuram
Limit Offices with keyword	<input type="text"/>	Office	Secretariat (Finance) Department, Thiruvananthapuram
DDO Reg No for NPS	SGV157281A		

DDOCode	Emp Code	Date - Prom	
002	136146	21/02/2012 FN	Delete
<input type="text"/>	<input type="text"/>	<input type="text"/>	Insert

1

Check your DDO Reg No
If it not there contact your Treasury Officer

Service Matters- > Personal Details → Present Service Details

Employee Details

Personal	Probation	Training	Awards	Leave Account	Perf. Report	Quarters	Service History
Recruitment	Family Details	Quali. Services	Discip. Action	Leave Availed	Prop>Returns	Deputation	Present Salary
Qualification	Dept. Tests	Regularisation	Nominees	Leave Surrender	Benefit Details	Loans	Log Out

Personal memoranda
Contact details
▶
▶

Permanent Emp. No. 313829 ANITHA CLEETUS

Name ANITHA CLEETUS PERIERA

Departmental Gen. No, if any

[Upload Signature](#)

[Upload photo](#)

Present service details

Department	<input type="text" value="Finance Department"/>	Office	<input type="text" value="Secretariat (Finance) Department, Thiruvananthapuram"/>
Section	<input type="text" value="--Select--"/>	Seat no	<input type="text"/>
Employment type	<input type="text" value="Regular"/>	Service category	<input type="text" value="State Subordinate"/>
Designation	<input type="text" value="Assistant"/>	SDD code(if any)	<input type="text"/>
PF type	<input type="text" value="GENERAL PROVIDENT FUND (Kerala)"/>	PF number	<input type="text" value="P 468423"/>
PRAN(Permanent Retirement Account Number)	<input type="text" value="110063675716"/>		
Date of join in Gov service	<input type="text" value="12/07/2013"/>	Date of joining in the department	<input type="text" value="12/07/2013"/>

Details of parent department, if on deputation.

Parent department	<input type="text" value="--Select--"/>	<input type="text"/>
Designation in the parent department	<input type="text" value="--Select--"/>	<input type="text"/>
Deputation-Years	<input type="text"/>	<input type="text"/>
Order number	<input type="text"/>	Order date

Check Your PRAN here
If it not there contact your Treasury Officer

Driving the Next Generation Government Version 2.3

Salary Matters->Changes in the Month->Present Salary->Other Deductions

10.5.9.73/webspark/sparkMainMenu.aspx?mytkn=a7b5f2f4-24d0-4c86-978d-c5cfa1a442ca

Service and Payroll Administrative Repository for Kerala
Establishment Interface

Administration Service Matters **Salary Matters** Income Tax Accounts Queries Sign Out

Present Salary Details (Current monthly rates)

Department: Finance Department
Office: Secretariat (Finance) Department, Thiruvananthapuram
Employee: ANITHA CLEETUS PERIERA 313829

Basic Pay: 13900
Last pay/office/design change date: 12/07/2013
Credit Salary to Bank?(Y/N): N
Account type: SB

Bill type: Establishment Bill for NGOs of Finance Department
Next Incr date: 01/01/2014
Acquittance group: Assistants
Branch: -Select-

Auto Calculated Allowances

Allowance	Amount	Termin. Date
CCA	300	
HRA	840	
DA	8,757	

Auto Calculated Deductions/Loans

Deductions [View exempt details](#)

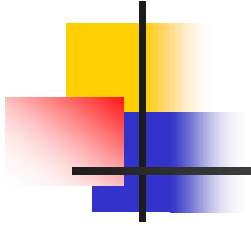
Other Allowances

Allowance	Amount	W.E. From	
<-Select->			Insert

Other Deductions

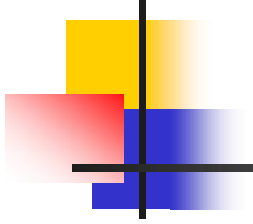
Edit	Description	Amount	Scheme	Start Date	End Date	Action
0	GPAI Scheme(375)	300	GPAI Scheme(375)	01/11/2013	30/11/2013	Delete
2	NPS indy Contribt State(390)	2266				Delete
1	GPF - Monthly Sub.(701)	2000	P468423	01/04/2013	30/11/2013	Delete
0	Profession Tax(777)	1250	Professional Tax	01/01/2014	31/01/2014	Delete
	<-Select->					Insert

Enter NPS Contribution Details Here



- Go a head for Salary Processing...

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Thank You!

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