



GOVERNMENT OF KERALA

Abstract

Leave salary claims of Gazetted Officers before authorisation from Accountant General- Authorising Drawing and Disbursing Officers- Approved-Orders issued

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**FINANCE (STREAMLINING) DEPARTMENT**

**G.O. (P) No. 3/2016/Fin**

**Dated, Thiruvananthapuram, 13.01.2016**

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Read:- Minutes of Review meeting on IFMS held by Additional Chief

Secretary (Finance) on 16.12.2015

**ORDER**

The Government have started implementation of Integrated Financial Management System (IFMS ), a comprehensive automation project integrating the State budget with various online systems on receipt and expenditure. The new system envisages generation of all sanction orders involving a change in emoluments through an automated process. In the meeting read above, it was pointed out that delayed receipt of leave salary slips from the office of the Accountant General creates difficulties in setting up a common logic in SPARK software for processing of leave salary claims of gazetted officers. The Government also received several representations, citing difficulties in getting leave salary slips which will delay processing of monthly salary of gazetted officers in time.

2. As a part of introduction of a centralized salary processing system, the salary claims of all Gazetted officers are now brought under the respective Drawing and Disbursing Officers (DDO). Hence Government consider that processing of leave salary can also be entrusted with the DDOs provisionally to mitigate the hardship being faced by Gazetted officers. The meeting also decided to process the arrear claims of gazetted officers relating to gazetted and non gazetted period, as a single bill.

3. Government have examined the above said matters in detail and are pleased to authorise the DDO concerned provisionally to draw and disburse the leave salary of Gazetted Officers for a period not exceeding 21 days before receipt of the leave salary slip from Accountant General. However the DDO shall effect the adjustment if any, on account of leave salary authorisation, from the next bill soon after the receipt of the leave salary slip. It is also ordered that,

hereafter the arrears of pay and allowances, if any, due to the gazetted officer under gazetted and non gazetted posts shall be claimed by the respective DDOs in a single bill.

4. The NIC shall make necessary modifications in SPARK software to facilitate the above changes.

5. Necessary amendments to codal provisions will be issued separately.

BY ORDER OF THE GOVERNOR,

A. R. AJAYAKUMAR

ADDITIONAL SECRETARY (FINANCE)

To

The Principal Accountant General (A&E/G&SSA), Kerala,  
Thiruvananthapuram.

The Accountant General (E&RSA), Kerala, Thiruvananthapuram.

All Heads of Departments.

All Departments of the Secretariat.

The Director of Treasuries, Thiruvananthapuram.

The Chief Project Manager, SPARK, Upppalam Road, Thiruvananthapuram.

The State Informatics Officer, NIC, Thiruvananthapuram.

The Director, Kerala State IT Mission.

The Director, I&PRD (for press release)

✓ The Nodal Officer, [www.finance.kerala.gov.in](http://www.finance.kerala.gov.in)

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Section Officer