



GOVERNMENT OF KERALA

No.24151/Admn.A2/14/Fin

Finance (Admn. A) Department
Thiruvananthapuram
Dated: 19.06.2014

CIRCULAR

Sub:- Report of Transfer of Charge - Clarification issued - reg.

Ref:- 1. Circular No.56/2010/Fin dated 19.06.2010.
2. Circular No.41/2012/Fin dated 29.06.2012.

As per Article 81 KFC Vol. I, Gazetted Officers should furnish Report of Transfer of Charge when he assumes or relinquishes the charge of the post to which he is appointed or transferred from. An officer who reports for duty on termination of previous appointment, after leave, training and deputation can assume charge of a post only after posting orders are issued in the department. No officer can assume the duties of a post without posting orders issued by a competent authority.

All the Gazetted Officers who reports for duty on termination of previous appointment, after leave, training and deputation will furnish joining report on a white paper. They will be permitted to assume charge only after issuing posting orders in the department.

JAI MARY JOHN
Additional Secretary (Finance)

To

All Gazetted Officers.
Notice Board
The Nodal Officer, www.finance.kerala.gov.in
Stock File / Office Copy

Forwarded/ By Order,


Section Officer.