



**GOVERNMENT OF KERALA  
FINANCE (NODAL CENTRE-B ) DEPARTMENT**

**CIRCULAR**

No. 73/2012/Fin. Dated, Thiruvananthapuram, 28<sup>th</sup> December 2012.

Sub: LAC -ADF - Procedure for issuing Administrative Sanction-  
Modified- Instructions issued.

Ref: G.O(P) No. 332/12/Fin. dated 11.06.2012

In the Government Order read above, Government have issued guidelines for the implementation of the scheme LAC-ADF for MLA's wherein it was instructed that the proposal for the work shall reach Finance Department duly recommended by the Administrative Department with detailed estimate for the work.

Several MLA's have pointed out that this procedure is causing much delay in issuing Administrative Sanction for the projects. Therefore the following modifications will apply to the existing guidelines:

1. MLA's, if so desire, can also submit their proposal directly to Finance Department which will be transmitted within 10 days to Administrative Department concerned for preparation of detailed estimate/ project proposal.
2. The Administrative Department concerned will get the detailed estimate project/ proposals etc. prepared within one month time and sent it to Finance Department for financial concurrence.
3. Finance Department will scrutinize the proposal and return the same to the Administrative Department concerned with remarks within 15 days time after receipt of the detailed estimate.
4. The AD will issue Administrative Sanction based on Finance Department's remarks/concurrence within a period of 10 days.

**M.GIREES KUMAR**

Officer on Special Duty (Finance Resources)

To,

All Members of Legislative Assembly

All Departments in Secretariat

All HODs

Private Secretary to Minister (Finance)

Under Secretary to Principal Secretary (Finance)

CA to Officer on Special Duty (Finance Resources)

The Nodal Officer, Website (Finance)

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