

K.F.C. FORM 11

(See Chapter V, Article 107)

Detailed countersigned Contingent Bill No.....

NOTE:- Government employees whose bills are countersigned before payment by the controlling officer should use Form T.R.59 K.T.C.

(Not payable at the Treasury)		
Sent to the Controlling authority on 20.....		
Countersigned and sent to the Accountant General on20.....		
Monthly detailed bill of contingent charges of		
for the month of20.....		
District :		Head of Service :
No. of Sub-voucher	Description of charge and number and date of authority for any charge requiring special sanction	Amount Rs. P.
carried over		
Brought forward		_____
Total		_____

Drawn on abstract Bill No..... dated..... ..

Do. ..

Do. ..

Do. ..

Add amount disallowed from Contingent Bill No..... dated..... ..

and refunded by deduction from Contingent Bill No..... dated

..... ..

Add amount disallowed from Contingent Bill No..... dated..... and

reallowed in letter dated..... ..

Total of this bill ..

1. I certify that the expenditure charged in this bill could not, with due regard to the interests of the public service, be avoided. I certify that, to the best of my knowledge and belief, the payments entered in this bill have been duly made to the parties entitled to receive them. Vouchers for all items of the expenditure above ₹Rs.1000 in amount, and all bills to be paid by book transfer are attached to the bill. I have, as far as possible, obtained vouchers for other sums, and am responsible that they have been so cancelled that they cannot be used again.

✕ Revised vide G.O.(P) 485/88/Fin., dated 19th July, 1988.

2. I certify that the materials and stores billed for above have been brought on the respective inventories and that all materials and stores are being duly accounted for and verified in the manner laid down in Articles 151-161 of the K.F.C.

3. I certify that the articles or materials billed for have been purchased on the tender system prescribed in Articles 131 and 132 of K.F.C. and have been received in good order, that their quantities are correct and their quality good, that the rates paid are not in excess of the accepted and the market rates, and that suitable notes of payments have been recorded against the original indents and invoices concerned to prevent double payments.

4. I certify that-

(a) the expenditure on conveyance hire charged in this bill was actually incurred, was unavoidable and is within the schedule scale of charges for the conveyance used, and

(b) the Government employee concerned is not entitled to draw travelling allowance under the ordinary rules for the journey, and he is not granted any compensatory leave and does not and will not otherwise receive any special remuneration for the performance of the duty which necessitated the journey.

Appropriation for 20..... 20.....	..
Expenditure including this bill	..
Amount of bills to be paid by book transfer annexed	..
Balance available	..

Dated20.... Signature of the disburser

(For the use of the Controlling Authority)

Disallowed from sub-voucher No..... dated

Do. ..

Do. ..

Total of this bill ..

Passed for Rupees ..

I certify that in support of every charge of more than ₹Rs. 1000 made in this bill, a receipt or other voucher has been given me and is now in my possession. I also certify that the vouchers and receipts for all other items for Rs. 1000 or less are in proper form and order and that they have been so cancelled that they cannot be used again in support of claims against Government. All bills to be paid by book transfer are also in my possession.

Signature of the Controlling Authority.

Dated20.....

ϕ Substitution [G.O.(P) 485/88/Fin., dated 19th July, 1988]

▣ Recasted vide G.O.(P) 485/88/Fin., dated 19th July, 1988.

NOTES:- The progress of expenditure should be recorded under each sub-head of appropriation, and if so directed by the controlling authority, each detailed account head.

Certificates which are not applicable to the claims preferred in the bill are to be struck off.