

K.F.C. FORM 1A
[See Chapter II, Article 13(2)]

Statement showing particulars of officers occupying Government residential buildings

Office of theDepartment offor the month of 20.....

(To be sent to the Executive Engineer not later than the 15th of every month in the case of buildings under the charge of the P.W.D.)

Serial number	Particulars of building	Name and designation of the Officer occupying the building (whether gazetted or non-gazetted)	Monthly rate of pay and allowances		Date of occupation	Date of vacation	Whether eligible for rent free concessions etc.	Disbursing Officer (Treasury Officer in the case of gazetted officers and head of office in the case of others)	Remarks
			As on the first of the month	Changes, if any in the course of the month with date					
1	2	3	4	5	6	7	8	9	10

Station :

Signature :

Date:

Designation :