

GOVERNMENT OF KERALA

Finance (Streamlining) Department

CIRCULAR

No. 78/09/Fin.

Dated, Thiruvananthapuram 8.9.2009.

Sub:- Illegal printing and usage of T.R.5 Receipt by Institution which receive Government money - Instructions issued.

Ref:- 1. Circular No.44/99/Fin dated 24.6.1999.

2. Special Report of the District Finance Inspecting Officer, Kasaragod on the illegal printing & usage of T.R.5 Receipts by some of the Aided Educational Institutions in Kasaragod District.

As per Rule 90 (a) of Kerala Treasury Code Vol.1 'a Government Servant who receives any money including money received in the form of Postal Money Order on behalf of Government shall give the Payer a receipt in Form T.R.5 unless in any case the Government have by a general or special order dispensed with the grant of receipt'. In the Circular cited, instructions have been issued for the proper maintenance of T.R.5 Receipt Book. The District Finance Inspecting Officer, Kasaragod has reported that during the inspection of schools it was noticed that some Aided Educational Institutions in Kasaragod District are printing and using T.R.5 Receipts for acknowledging money received by Government Department. It is highly irregular that T.R.5 Receipt Book which is printed by the Government (and maintained in Government offices observing Government Rules) is imitated, and printed by some offices.

Government after considering the matter in detail hereby issue instructions to all Head of Departments / Heads of Offices of all Departments to be vigilant in the matter and directs that T.R.5 Receipts printed by the Superintendent of Government Presses should alone be used for acknowledging Government money. Any laxity in this regard will be viewed seriously.

G. KALACHUDAN
Additional Secretary (Finance)

To

The Principal Accountant General (Audit) Kerala, Thiruvananthapuram
The Accountant General (A&E) Kerala, Thiruvananthapuram
All Heads of Departments and Offices
The Director of Treasuries, Thiruvananthapuram
Nodal Officer, Finance Department
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Section Officer.