



GOVERNMENT OF KERALA
Finance (Streamlining) Department

CIRCULAR

No.03/2018/Fin.

Dated, Thiruvananthapuram, **08.01.2018**

Sub: Finance Department – Updation of employee details in SPARK database –
Further Guidelines issued.

Ref:- Circular No. 87/2017/Fin dated, 06-12-2017.

As per the circular referred above, all DDOs and HoDs were directed to update the following fields in SPARK on or before 31-12-2017.

1. Aadhar number
2. Name as in Aadhar
3. Parent department of the employee
4. Pension sanctioning authority.

Now Government are pleased to clarify that, Aadhar is not mandatory for salary processing in SPARK. But the provision for capturing the same is made available in SPARK as part of employee personal data and a time period to update the same in SPARK database is extended upto 31.03.2018.

The circular read above stands modified to this extent.

MINHAJ ALAM IAS

Secretary (Finance-Resources)

To

- The Principal Accountant General (A&E/G&SSA) Kerala, Thiruvananthapuram.
- The Accountant General (E&RSA) Kerala, Thiruvananthapuram.
- All Heads of Departments.
- The Director of Treasuries, Thiruvananthapuram.
- All District / Sub Treasury Officers.
- The State Informatics Officer, NIC, Thiruvananthapuram.
- Chief Project Manager, Spark PMU, Trivandrum
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Section Officer