



**GOVERNMENT OF KERALA**

**FINANCE (ESTABLISHMENT-D) DEPARTMENT**

**No.31/2017/Fin**

**Dated, Thiruvananthapuram, 29.04.2017**

**CIRCULAR**

**Sub:- Computerisation of KSID - updating SLI/GIS premium deductions in passbook-  
Instruction- Issued**

**Ref:- (1) G.O(Rt) No.687/2010/Fin Dated 28.01.2010.**

**(2) Minutes of the meeting on 28.03.2017 at 02.00 pm in the chamber of  
Additional Chief Secretary(Finance)**

As per the Government Order cited, administrative sanction was accorded for the Computerisation of Kerala State Insurance Department. For the smooth functioning of the VISWAS software the details of SLI/GIS premium deduction of all employees till date are necessary. Therefore, all State Life Insurance and Group Insurance Scheme policy holders are directed to update their passbooks (including for the deputation period) with all details of premium deductions till date and submit the same to the present DDOs to make available the details to the Kerala State Insurance Department as and when required.

All DDOs are also directed to make necessary arrangement for the same and also to ensure that the above instruction is scrupulously followed by the staff under their control.

**A.M. JAFAR**  
**Joint Secretary (Finance).**

To

The Principal Accountant General (A&E), Kerala Thiruvananthapuram  
The Principal Accountant General(G&SSA),Kerala, Thiruvananthapuram  
The Accountant General (E&RSA), Kerala Thiruvananthapuram  
The Secretaries, Additional Secretaries, Joint Secretaries, Deputy  
Secretaries and Under Secretaries to Government.  
All Heads of Departments  
The Director of Public Relations.  
The General Administration Department  
Law Department  
Finance Department  
The Secretary, Kerala Public Service Commission (with C.L).

The Registrar, All Universities (with C.L)  
The Advocate General , Kerala Ernakulam (with C.L).  
The Secretary to Governor.  
The Private Secretary to the Chief Minister and other Ministers.  
✓The Nodal Officer, [www.finance.kerala.gov.in](http://www.finance.kerala.gov.in).  
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Section Officer