



GOVERNMENT OF KERALA

No.35942/ /IT-S1/2010/FIN.

Finance (IT-Systems) Department
Thiruvananthapuram,
Dated:17.06.2010

Tender Notice No35942 /IT-S1/2010/Fin. Dated 17.06.2010

Sealed and competitive tenders are invited for the **onsite supply** of new, refilled and remanufactured toner/ribbon cartridges for the printers, photocopiers and Fax machines attached to Finance Department as detailed below.

Sl. No	Name of Printer	No.of printers available in this department	No. of requirement for one year (Approximate)
	EPSON		
1	LQ 1150	15	150
2	LQ 1070 DX	1	4
3	LQ 800	2	24
4	1050	1	4
	SAMSUNG		
1	ML 1520	17	70
2	ML 1710 P	6	24
3	ML 1710	3	12
4	ML 1510	3	12
5	ML1210	9	36
6	ML 1640	26	130
7	ML 2010	5	20
	BROTHER		
1	MFC 8440	1	4
2	5140	2	8
3	3040	2	10
	HP		
1	HP 1015	7	21
2	HP 1010	2	15
3	HP 1007 P	2	10
4	HP 1008	4	25
5	HP 1000	2	10
6	HP 1505 P	5	25
7	HP 5200n (A3)	1	5
8	HP 2700n Laser color	1	5
9	HP 2015 D	7	25
10	HP 1000	1	10
11	HP 1150	1	10

12		HP 2200	1	10
13		HP 1020 PLUS	27	150
14		HP 3745 inkjet	1	3
15		HP Deskjet 640 C/D 1360	2	6
16		HP M.2100	1	3
17		HP Laserjet 6 MP	1	3
18		HP Laserjet 4 M	1	3
19		HP Tally T 2250	1	3
20		HPLIPI 6050 L	1	3
21		HP CP 1510 (color) CB 540	1	3
22		HP 6500 color 4-in-one	1	5
		FAX MACHINE		
1		Canon Fax L220	1	2
2		Fax Jx201	1	2
3		Modi F5500	1	3
4		Samsung SF 565 R	1	3
		PHOTOCOPIERS		
1		Sharp 160 M	1	5
2		Sharp 163	1	3

The cost of tender form : Rs.1000/- + 4 % VAT + applicable cess
Cost of Duplicate Tender form : Rs. 50% of the original + 4 % VAT + applicable cess
EMD : Rs.5000/-

Conditions:

1. The toners should be supplied and installed in the printers attached to different sections of Finance Department situated in the main campus, Secretariat Annexe, Office of CTE at GPO Junction, Bank Employees Hall, DPC Building at University Office campus, Palayam, Thiruvananthapuram.
2. The new toners should be supplied within three hours and refilled and remanufactured toners within two days of order through phone message.
3. Genuine toner cartridges will only be accepted.
4. The refilled/remanufactured toner cartridges should give at least 90 % of the copies given by the respective new toner cartridges
5. If the above conditions are violated payment will not be effected.
6. The proposals should be in the following format.

Sl.No.	Type of toner (As in the tender)	Cost of new toner cartrifge	Cost of refilled cartridges	Cost of remanufactured toner cartridge (including cost of powder, drum blade etc.)

7. The soft copy (in CD) of the above format in MS Excel sheet (amount may specified in the following form for eg. Rupees 5000 is specified as 5000 **not as Rs.5000/-** should also be submitted with the tender form

The tender forms are available from Finance (Accounts.B) Department after remitting the cost of tender form in cash at cash counter of Finance department between 3.00 pm and 4.00 pm. on every working days after 18.06.2010. EMD should be enclosed as Demand Draft in favour of "The Additional Chief Secretary (Finance) and enclosed in the tender application form. The envelops containing the tender should bear the superscription "***Tender for the supply of toner/ribbon cartridges for the printers, Fax Machines and photocopiers attached to Finance Department*** " and should be addressed to the **Additional Chief Secretary (Finance), Finance Department, Government Secretariat, Thiruvananthapuram. Last date of receipt of the tender is 3.00 pm on 20.07.2010 Late tenders will not be accepted. The tenders will be opened on 20.07.2010 at 4.00 p.m. in the chamber of undersigned officer and presence of such of the tenderer or their authorised representatives who may be present at that time. The rate quoted should be for a period of one year from date of finalisation of the tender formalities or from 01.08.2010 whichever is later. If the last date of receipt of the tenders or the opening date of the tenders is declared as holiday, then the same will be postponed to the next working day.**

Details of the requirements and the conditions governing their supply can be obtained from the **Finance (IT-Systems) Department, Government Secretariat.**

The undersigned authority will have the right to accept or reject any tender without assigning any reason.

K.S. Lekshmi Rani

K.S. LEKSHMI RANI
Additional Secretary (Finance)