



GOVERNMENT OF KERALA

IS-2/16/2019/FIN

Finance (IT systems) Department
Thiruvananthapuram.

Dated: 24.07.2019

TENDER NOTICE

Sealed competitive tenders are invited for the onsite supply of new, compatible, re-filled and re-manufactured toner cartridges for the printers and Fax machines installed in various sections of Finance Department, Government Secretariat, Trivandrum as detailed below.

Sl No	Tonner / Printer Model	Approximate requirement of tonner (includes new/compatible/refilled/re-manufactured)
1	HP 05A	10
2	HP 12A	500
4	HP 18A	10
5	HP 28A	12
6	HP 30A	20
7	HP 35A	10
8	HP 36A	20
9	HP 55A	5
10	HP 53A	20
11	HP 78 A	400
12	HP 88A	400
13	Samsung 1210	5
14	Samsung 1510	5
15	Samsung 1520	5
16	Samsung 1640	45
17	Samsung 2010	10
18	HP 920 XL Bl.	5
19	HP 920 XL Mag	5
20	HP 920 XL Yellow	5
21	HP 920 XL Cyan	5
22	Canon 326	25
23	Canon 328	20
24	Canon 925	25
25	HP Color Laserjet Pro M 154a printer	
	HP 204 A - Black	3
	HP 204 A - Yellow	3
	HP 204 A - Cyan	3
	HP 204 A - Magenta	3
26	HP Laserjet CP 1025 Printer	
	HP 126 A - Black	3

	HP 126 A - Yellow	3
	HP 126 A - Cyan	3
	HP 126 A - Magenta	3
27	Epson L220 Printer	
	C-664	3
	M-664	3
	Y-664	3
	B-664	3
28	Epson L110	
	Y-T6644	3
	M-T6643	3
	C-T6642	3
	B-T6641	3
Fax Machine		
29	Cannon 4750	3

Conditions

- a) The toners should be supplied and installed in the printers attached to various sections of Finance Department situated in the main campus, Secretariat Annex, Office of CTE at GPO Junction, Bank Employees Hall and CTFM Building at University Office Campus, Palayam, Trivandrum.
- b) The new and compatible toners should be supplied **within three hours** and refilled/re-manufactured toners **within 24 hours** of order through telephonic/email/WhatsApp message.
- c) For new cartridges, genuine toner cartridges will only be accepted.
- d) The refilled/ re-manufactured toner cartridges should yield **at least 75% of the copies** given by the respective new toner cartridges.
- e) Refilling and re-manufacturing of cartridges will be awarded to only one firm.
- f) Lowest rate of refilling/re-manufacturing will be finalized based on the amount quoted for refilling/re-manufacturing toner together.
- g) 60% of the toner should be refilled one from the stock supplied from this department.
- h) Contract is for a period of one year from the date of order and the firm may arrange supply till a new tender is finalised after the expiry of the tender period without any price variation.
- i) If the above conditions are violated, payment will not be effected.

The Tender shall be superscribed as Tender Notice No. IS-2/16/2019-Fin dated: **24/07/2019** and should be addressed to The Additional Chief Secretary, Finance Department, Government Secretariat, Trivandrum so as to reach him before **3:00 pm on 05/08/2019**. Belated tenders will not be entertained.

The tenders will be opened at **4:00 PM on 05/08/2019** in the office of the Additional Secretary, Finance (IT-Systems) Department in the presence of such tenderers or their authorized representatives who may present at that time. Intending tenderers should quote the rate inclusive of all taxes. The Finance (IT- Systems) Department reserves the right to reject any tender without assigning any reason thereof.

1. Withdrawal from the tender after it is accepted or failure to execute agreement within a period of 15 days from the date of acceptance of order will entail cancellation of the order forfeiting the EMD and supply being entrusted to another firm.
2. No representation for enhancement of price once accepted will be considered.
3. Any attempt on the part of tenders or their agents to influence the officers concerned in their favour by personal canvassing will disqualify the tenderers.
4. If any license or permit is required, tenderer must specify in their tender and also state the authority to which application is to be made.
5. The rates quoted should be inclusive of all taxes, which may be payable by the contractor under existing or future laws.
6. Payment will be made after performance evaluation by The Additional Chief Secretary, Finance Department.
7. Special conditions, if any, printed on the tender sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchases.
8. **The successful bidder will have to produce a security deposit equal to Rs.17,500 in any of the following forms,**
 - (i) By Cash
 - (ii) Demand Draft from Nationalized Banks
 - (iii) Bank Guarantee from Scheduled Banks in India
 - (iv) Government Promissory Notes
 - (v) Stock Certificates of the Central or State Governments.
 - (vi) National Savings Certificates, Government of India 12 years National Plan Savings Certificates and 10 year Treasury Savings Certificate

- (vii) Treasury Savings Bank Deposits
- (viii) Post Office Savings Bank Deposits
- (ix) Post Office Cash Certificates
- (x) Deposit receipts of recognized bank and co-operative societies approved by Government for the purpose.

Every tenderer should send along with their tender, an EMD equal to Rs.3,500/- (Rupees Three thousand Five hundred only) in the form of DD drawn in favour of the Additional Chief Secretary, Finance Department, Government Secretariat payable at Trivandrum. If Government have exempted any firm from furnishing the EMD, they should produce relevant documents along with the tender.

Application of the tender form should be accompanied by a cash remittance of **Rs.700 + 12% GST** which is the price fixed for a form in original and which is not refundable under any circumstances. Tender forms can be had from the Finance (Accounts B) Department, Government Secretariat on all working days from 24/07/2019. Sale of tender form will be closed at 11.00 am on 05/08/2019. The cost of tender forms should be paid in cash. Cheques, Postal Orders, Postage and Court Fee stamps etc. will not be accepted towards the cost of tender forms. Duplicate Forms will be issued at the rate of Rs.400+12% GST per copy.

Details of the requirements and the conditions governing their supply can be had from the Finance (IT-Systems) Department, Government Secretariat, Thiruvanthapuram (Ph: 0471-2517146).



MINI V.R

ADDITIONAL SECRETARY

To

Finance (Accounts B/Cash) Department
Notice Board
Nodal Officer, www.finance.kerala.gov.in
Stock File/ Office Copy