



GOVERNMENT OF KERALA

IS-2/28/2018/FIN

Finance (IT systems) Department
Thiruvananthapuram.
Dated: 19.06.2018

Sealed competitive tenders are invited for the onsite supply of new, compatible, re-manufactured toner cartridges for the printers and Fax machines installed in various sections of Finance Department, Government Secretariat, Trivandrum as detailed below.

Sl No	Tonner / Printer Model	Approximate requirement of tonner (new/compatible/re-manufactured)
1	HP 05A	10
2	HP 12A	500
4	HP 18A	10
5	HP 28A	12
6	HP 30A	15
7	HP 35A	20
8	HP 36A	20
9	HP 55A	4
10	HP 53A	25
11	HP 78A	150
12	HP 88A	400
13	Samsung 1210	8
14	Samsung 1510	4
15	Samsung 1520	10
16	Samsung 1640	45
17	Samsung 2010	10
18	HP 920 XL Bl.	5
19	HP 920 XL Mag	5
20	HP 920 XL Yellow	5
21	HP 920 XL Zian	5
22	Canon 326	25
23	Canon 328	20
24	Canon 925	25
25	Epson L220 Printer	
	C-664	3
	M-664	3
	Y-664	3
	B-664	3
26	Epson L110	
	Y-T6644	3

	M-T6643	3
	C-T6642	3
	B-T6641	3
Fax Machine		
27	Cannon 4750	3

Conditions

- a) The toners should be supplied and installed in the printers attached to various sections of Finance Department situated in the main campus, Secretariat Annex, Office of CTE at GPO Junction, Bank Employees Hall, CTFM Building at University Office Campus, Palayam, Trivandrum and Housing Board Building, Opp. to Government Press.
- b) The new toners should be supplied **within three hours** and recycled toners **within 24 hours** of order through telephonic message.
- c) Genuine toner cartridges will only be accepted
- d) The recycled toner cartridges should give **at least 90% of the copies** given by the respective new toner cartridges.
- e) If the above conditions are violated, payment will not be effected.

The Tender shall be super scribed as Tender Notice No. IS-2/28/2018-Fin dated: **19/06/2018** and should be addressed to The Principal Secretary, Finance Department, Government Secretariat, Trivandrum so as to reach him before **3 pm on 05/07/2018**. Belated tenders will not be entertained.

The tenders will be opened at **4:00 PM on 05/07/2018** in the office of the Joint Secretary, Finance (IT-Systems) Department in the presence of such tenderers or their authorized representatives who may present at that time. Intending tenderers should quote the rate inclusive of all taxes. The Finance (IT-Systems) Department reserves the right to reject any tender without assigning any reason thereof.

1. Withdrawal from the tender after it is accepted or failure to execute agreement within a period of 15 days from the date of acceptance of order will entail cancellation of the order forfeiting the EMD and supply being entrusted to another firm.
2. No representation for encashment of price once accepted will be considered.

3. Any attempt on the part of tenders or their agents to influence the officers concerned in their favour by personal canvassing will disqualify the tenderers.
4. If any license or permit is required, tenderer must specify in their tender and also state the authority to which application is to be made.
5. The rates quoted should be inclusive of all taxes, which may be payable by the contractor under existing or future laws.
6. Payment will be made after performance evaluation by The Principal Secretary, Finance Department.
7. Special conditions, if any, printed on the tender sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchases.
8. **The successful bidder will have to produce a security deposit equal Rs.15,000/- in any of the following forms,**
 - (i) By Cash
 - (ii) Demand Draft from Nationalized Banks
 - (iii) Bank Guarantee from Scheduled Banks in India
 - (iv) Government Promissory Notes
 - (v) Stock Certificates of the Central or State Governments.
 - (vi) National Savings Certificates, Government of India 12 years National Plan Savings Certificates and 10 year Treasury Savings Certificate
 - (vii) Treasury Savings Bank Deposits
 - (viii) Post Office Savings Bank Deposits
 - (ix) Post Office Cash Certificates
 - (x) Deposit receipts of recognized bank and co-operative societies approved by Government for the purpose.

Every tenderer should send along with their tender, an EMD equal to Rs.3,000/- (Rupees Three thousand only) in the form of DD drawn in favour of the Principal Secretary, Finance Department, Government Secretariat payable at Trivandrum. If Government have exempted any firm from furnishing the EMD, they should produce relevant documents along with the tender.

Application of the tender form should be accompanied by a cash remittance of **Rs.600 + 12% GST** which is the price fixed for a form in original and which is not refundable under any circumstances. Tender forms can be had from the Finance (Accounts B) Department, Government Secretariat on all working days from

20/06/2018. Sale of tender form will be closed at 11.00 am on 05/07/2018. The cost of tender forms should be paid in cash. Cheques, Postal Orders, Postage and Court Fee stamps etc. will not be accepted towards the cost of tender forms. Duplicate Forms will be issued at the rate of Rs.300+12% GST per copy.

Details of the requirements and the conditions governing their supply can be had from the Finance (IT-Systems) Department, Government Secretariat, Thiruvanthapuram.



MINI V.R
Joint Secretary

To

www.finance.kerala.gov.in
Finance (Accounts B/Cash) Department
Notice Board
Nodal Officer, Finance Department
Stock File/ Office Copy