



**GOVERNMENT OF KERALA**

No.21148/Accounts.B2/09/Fin.

Finance (Accounts B) Department,  
Thiruvananthapuram,  
Dated. **27.3.2009**

**TENDER NOTICE**

Sealed and competitive tenders are invited for the *onsite* supply of new, refilled and remanufactured toner/ribbon cartridges for the Printers, Photocopiers and Fax Machines attached to Finance Department as detailed below.

Sl.No.	Name of Printer	No. of Printers available in this Department	No.of Requirement for 1 year(Approx)
<b>Epson</b>			
1	LQ 1150	30	300
2	LQ 800	2	24
<b>Samsung</b>			
1	ML 1520	15	60
2	ML 1710P	6	24
3	ML 1510	3	12
4	ML 1210	9	36
5	ML 1640	5	20
6	ML 2010	3	12
<b>Brother</b>			
1	MFC 8440	1	4
2	5140	7	10
3	3040	2	10
<b>HP</b>			
1	HP 1015	6	18
2	HP1010	2	15

3	HP 1007	4	25
4	HP 1008	3	25
5	HP1005	5	25
6	HP 1505	5	25
7	HP 5200n (A3)	1	5
8	HP 2700n( Laser Colour)	1	5
9	HP 2015D	3	5
10	HP 1000	1	15
11	HP 1150	1	15
12	HP 2200	1	10
13	HP 1020	54	250
14	HP 3745 Inkjet	1	3
15	HP Deskjet 640C / D 1360	2	6
16	HP M.2100	1	3
17	HP Laserjet 6mp	1	3
18	HP Laserjet 4M	1	3
19	TallyT 2250	1	3
20	LIPI T 6050L	1	3
<b>Fax Machines</b>			
1	Canon Fax L220	1	2
2	Fax Jx201	1	2
3	Modi F5500	1	3
4	Samsung SF 5100P	1	3
<b>Photocopiers</b>			
1	Thoshiba E Studio e 205 ZT 1640 D	5	10
2	Sharp 160 M	1	5

The cost of tender form

Rs. 1000/-+ 12.5%VAT +applicable cess

Cost of Duplicate Tender form

50 % of the original + 12.5%VAT+ applicable cess

E M D

Rs. 5000/-

## Conditions

1. The Toners should be supplied and installed in the printers attached to different sections of Finance Department situated in Main campus, Annexe, Office of CTE at GPO Junction and DPC building at University of Kerala Building
2. The new toners should be supplied within three hours and refilled and remanufactured toners within two days of order through phone message
3. Genuine toner cartridges will only be accepted
4. The refilled/remanufactured toner cartridges should give at least 90 % of the copies given by the respective new toner cartridges
- 5.If the above conditions are violated payment will not be effected
- 6.The proposals should be in the following format

SI No	Type of Toner (As in the tender)	Cost of New Toner Cartridge	Cost of refilled Cartridge	Cost of Remanufactured Toner Cartridge (including cost of powder, drum blade etc)

7. The soft copy (in CD) of the above format in MS excel sheet (amount may specified in the following form .For example Rupees 5000 is specified as 5000 **not as Rs.5000/-** ) should also be submitted with the tender form

The tender forms are available from Finance (Accounts B) Department after remitting the cost of tender form in cash at cash counter of Finance Department between 3p.m and 4 p.m on every working days after 7.4.2009.EMD should be enclosed as Demand Draft drawn in favour of 'The Principal Secretary(Finance)' and enclosed in the tender application form. The envelops containing the tender should bear the superscription "Tender for the supply of toner/ribbon cartridges for the Printers,Fax Machine and Photocopiers attached to Finance Department" and should be addressed to the Principal Secretary (Finance), Finance Department ,Government Secretariat, Thiruvananthapuram. **Last date of receipt of quotations is 5 .00 PM on 28.4.2009 Late tenders will not be accepted. The tenders will be opened at 4 PM on 29.4.2009** in the presence of such of the tenderer or their authorised representatives who may be present at that time. The rate quoted should be for a period of one year from date of finalisation of the tender formalities or from 1.6.2009 whichever is later. If the last date of receipt of the tenders or the opening date of tenders is declared as holiday, then the same will be postponed to the next working day.

Details of the requirements and the conditions governing their supply can be obtained from the Finance (Accounts- B) Department, Government Secretariat.

The undersigned authority will have the right to accept or reject any tender without assigning any reason.

**K S LEKSHMI RANI**  
**ADDITIONAL SECRETARY (FINANCE)**