



**KERALA INFRASTRUCTURE INVESTMENT FUND BOARD**  
(A Statutory Body under Finance Department, Government of Kerala)

*Defining the Future*

**Short Quotation Notice**

Quotation Number & Date	FA-3/18/2017/KIIFB dated 01.03.2017
Name of the work	Engagement of agency for arranging and co-ordinating the services of technical professionals with substantial experience for conducting detailed technical analysis and effective appraisal of Detailed Project Reports (DPRs and other relevant reports, data and documents pertaining to projects proposed for implementation through financial assistance from KIIFB and for providing professional consultancy and advisory services thereto
Period of downloading of Quotation Documents from KIIFB Website	Quotation documents can be downloaded from the official website of KIIFB <a href="http://www.kiifb.kerala.gov.in">www.kiifb.kerala.gov.in</a> w.e.f 01.03.2017 or from the official website of Finance Department <a href="http://www.finance.kerala.gov.in">www.finance.kerala.gov.in</a>
Last date of submission	07.03.2017 at 05.00 pm
Date of Opening	08.03.2017 at 11.00 am at the Office of KIIFB
EMD	NIL
Designation and Address of the Tender Inviting Authority / Quotation to be addressed to	Chief Executive Officer Kerala Infrastructure Investment Fund Board IV Floor, India Heights Women's College Road, VazhuthcaudThycaud P.O. Thiruvananthapuram-695014.Ph: 0471-2780911 E-mail: <a href="mailto:kiifboard@kerala.gov.in">kiifboard@kerala.gov.in</a>
Letter of Award	As per requirement after selection of consultant/ consultants
Commencement of work	Within 7(seven) days of the Letter of Award
Bid Cover to be superscribed as	“SHORT QUOTATION NO FA-3/18/2017/KIIFB dated 01.03.2017”  and bearing the Name and Full Address of the Bidder on the outside of the cover.

**The Kerala Infrastructure Investment Fund Board (KIIFB)** invites short quotation in sealed cover from infrastructure consulting firms for providing and coordinating the required a panel of technical experts and professionals who can assist KIIFB in general technical & financial appraisal of the project reports received for funding and assist in evaluation of the reports. The agency shall abide by the following general responsibility while performing the activity:

1. Act in a fiduciary capacity for KIIFB and other agencies involved within the scope of the work undertaken by it and shall disclose all conflicts of interest as and when they arise.
2. Not receive any consideration by way of remuneration or compensation or in any other form from any person other than KIIFB, in respect of any activity done in relation to the projects for which service is provided.
3. Not divulge any confidential information which has come to its knowledge about KIIFB or public or private entities with which it has to interact pursuant to the commencement of work.
4. Provide independent advice and work under the scope of the assignment, safeguarding the interests of KIIFB to the best of its ability.

The general scope of work is as per Annexure-I. The specific scope of work and project wise activities to be performed and extent of appraisal required, shall be intimated from by KIIFB, by the form of man hours required for / performed by the personals engaged for each activity. The decision of KIIFB in assessing the extent of study required shall be final with respect to any subjective factor in the assessment of quality of the reports submitted by the firm.

The fees corresponding to each project appraisal / advisory activity shall be calculated on the basis of the number projects for which, on completion of the appraisal / advisory thereof, final appraisal / advisory report has been submitted and approved by the Chief Executive Officer, KIIFB.

The firm shall provide a panel of technical experts and professionals in the category of Principal Consultant (with infrastructure industry experience of more than 20 years), Senior Consultant (with experience of more than 15 years) and Consultant Engineers (with experience of more than 8 years) in the corresponding disciplines. The decision of KIIFB shall be final in assessing the number of personnel to be engaged for each project.

**The eligibility for quoting** will be limited to those firms engaged in infrastructural consultancy sector with capability to provide and arrange the services of professionals as per Annxure-2. The brief Curriculum Vitae of the professionals shall be attached with the offer. At the time of selection bidder shall furnish proof of qualification and the experience claimed in the CV.

The firm shall provide technical experts from various sectors including Bridges and Transportation Infrastructure, Ports and Marine, Waterways, Buildings, Geotechnical & Foundation, Environment, Water Resources & Water Supply Engineering, Electrical

Engineering, Mechanical Engineering Infrastructure, Project Management etc. The technical team shall also be supported with project engineers in corresponding disciplines as required for successful appraisal of the reports and completion of the assignment as per the requirement of KIIFB.

The quotation shall be submitted in the format given below.

<b>Form No. 1- FINANCIAL BID-SHEET (BoQ)</b>	
<b>Name of Bidder</b>	
<b>Address of Bidder, Contact Number and Email ID</b>	
<b>Firm Registration Number</b>	
<b>Service Tax Registration Details</b>	
<b>PAN Card Number of the firm</b>	
Rate per hour Quoted for the <b>Principal Consultant</b> excluding applicable taxes (in figures & words)	
Rate per hour Quoted for the <b>Senior Consultant</b> excluding applicable taxes (in figures & words)	
Rate per hour Quoted for the <b>Consultant Engineer</b> excluding applicable taxes (in figures & words)	

**NOTE: The cost for site visits and attending meetings shall be remunerated on actuals or shall be arranged in intimation with SPV / Implementing agency. The travel plans may be indicated in advance to the KIIFB team.**

**Annexure-I**  
**SCOPE OF SERVICES**

1. Conducting a general scrutiny of the appropriateness of the specific project in the context of infrastructure development needs specific to Kerala scenario.
2. Scrutiny of the requirement / demand analysis and the suitability of the methods adopted specific to the nature of the proposed project
3. Verification of data adopted through site study and from reliable secondary sources
4. Scrutiny of cost benefit analysis adopted in project development
5. Conducting a general technical appraisal of the project documents for its compliance to standards, specifications and requirements of the project proponent and regulators
6. Appraising the financial estimates, cost projection and projected profitability and cash flows
7. Advisory services for cost reduction through review of design aspects and application of value engineering concepts
8. Provide professional consultancy and advisory services for scrutiny of WBS to suit the requirements of the funding agency
9. Support for contract management, funding requirements for timely completion and commissioning of the project in a most effective and economic manner
10. Development of sector wise templates for preparation of project reports for revision of submitted DPR's and for future reports

**Annexure 2  
Schedule of Professionals**

	<b>Principal Consultant</b>	<b>Senior Consultant</b>	<b>Consultant Engineer</b>
	Engineer / Functional Expert in relevant discipline (preferably with masters' degree and MBA in Financial Management) with more than 20 years of experience	Engineer / Functional Expert in relevant discipline (preferably with masters' degree) with more than 15 years of experience	Engineer / Functional Expert in relevant discipline (preferably with masters' degree) with more than 8 years of experience
Civil Engineer – Highways and Roads	1	2	1
Civil Engineer – Bridges and Transportation Infrastructure	1	2	1
Civil Engineer – Ports and Marine, Waterways	1	1	1
Civil Engineer – Buildings	1	2	1
Architectural Services	1	1	1
Civil Engineer – Geotechnical & Foundation	1	1	1
Civil Engineer – Environment	1	1	1
Civil Engineer – Water Resources	1	2	1
Electrical Engineer – Infrastructure	1	1	1
Mechanical Engineer – Infrastructure	1	1	1
Civil or Electrical or Mechanical – Project Management	1	2	1
IT & Communications	1	1	1
Health & Associated Services	1	1	1
Education & Associated Sector	1	1	1